

**BY-LAWS**  
**OF**  
**TEWANTIN NOOSA BOWLS CLUB INC**  
**BOWLS SECTION**

Including Amendments

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# **BY-LAWS OF THE TEWANTIN NOOSA BOWLS CLUB INC**

## **BOWLS SECTION**

**1.** The following interpretations shall operate within these by-laws

[a] **THE CONSTITUTION:** The Constitution (or rules) means the Constitution of Tewanin Noosa Bowls Club Inc including the attached by-laws,

[b] **COUNCIL:** Means the duly elected members of the Bowls Section

[c] **MONTH:** Means calendar month

[d] **YEAR:** Means the Clubs Financial Year (unless specified otherwise)

[e] **MEMBER:** Means any member of The Tewanin Noosa Bowls Club Inc

[f] **CHAIRMAN:** Means President (Ladies” or Men’s)or Vice Presidents.

[g] **BOWLS DIRECTOR** - An Elected member of the Management Committee

[h] **GAMES VOLUNTEER:** Any Member assisting the Council

## **2. OBJECTS**

The Objects of the Bowls Section shall be to manage, promote and encourage the game of bowls socially and competitively.

## **3. BOWLS SECTION MANAGEMENT**

**(a)** All Office Bearers of the Bowls Section shall be honorary and elective save as in herein after provided. Every financial Full Member, Privileged Member and Life Member of Tewanin Noosa Bowls Club Inc shall be eligible to hold any such office.

**(b)** Save as is otherwise provided in the Constitution and subject thereto, every Office Bearer elected shall hold office from the conclusion of the election at which he/she was elected until the conclusion of the next annual election. but in the interests of continuity, he/she will be eligible for re-election.

**(c)** The management of the Bowls Section shall be under the management of the Council which shall consist of; Ladies' President, Men's President, Ladies' Vice President, Men's Vice President, Ladies' Game Controller, Men's Game Controller and Bowls Secretary.

**(d)** The Bowls Director or his nominee shall attend all meetings of the Bowls Section - Club's By- Law 3. [d]

**(e)** An assistant Bowls Secretary may be appointed at the discretion of the Council [non-voting]

#### **4. CHAIRMAN OF THE COUNCIL**

The Ladies' President and the Men's president shall share the role of Chairman of the Council. The presidents shall decide immediately after election to the Council on the Chairman for the first 6 months. In the event consensus is not reached the matter is to be resolved by a coin toss.

#### **5. VACANCIES ON THE COUNCIL**

Vacancies in the position of president shall be filled in accordance with Rule 42 [f]. The vacated position of Vice-President shall be filled in accordance with Rule 28. [c] of the Constitution

#### **6. EXECUTIVE COMMITTEE**

**(a)** The Executive Committee shall consist of Ladies' President or Men's President (in the role of Chairman of the Council - By-Law 4.) and any

three (3) other elected Members of the Council; four members thereof to consist a quorum

**(b)** It shall be the duty of the Executive Committee to transact any urgent business of the Council that may arise between Council Meetings and to submit a report of any such business transacted by it to the next meeting of the Council.

## **7. MEETINGS OF THE COUNCIL**

Meetings of the Council shall generally conform to Constitution Rule 31.

## **8. REPORT TO THE MEMBERS**

The Bowls Section shall report to the members by providing a report for inclusion in the Annual Report of the Club

## **9. ELECTION OF THE COUNCIL**

(a) Immediately after the Annual General Meeting of the Club, a further meeting of members shall take place for election of the Council.

(b) Notice of the Meeting shall generally comply with Law 14 of the Constitution. Such notice to accompany the Notice of Meeting forwarded to Members to convene the Annual General Meeting of the Club

(c) Law 26 and 27 of Constitution shall be generally complied with

(d) All financial Full Members, Privileged Member, and Life Member of Tewanin Noosa Bowls Club Inc shall be entitled to vote for all positions.

## **10. POWERS OF THE COUNCIL**

The Council may appoint Committees and/or members for any purpose whatsoever - examples being Welfare Officer[s], Delegates, Returning Officer and for any other purpose consistent with its function

## **11. BOWLS MANAGEMENT**

Notwithstanding anything hereinbefore or hereinafter in these By-Laws of the club, the powers of the Council in the conduct of the Game of Lawn Bowls in and on behalf of the Club, may be delegated at the discretion of the council

## **12. BOWLS GAMES**

The Council shall have total responsibility for the efficient and enjoyable organisation of all bowls activities of the Club including all play, social and competitive, and coaching. However the Council shall have the power to co-opt other Club Members [Games Volunteers] to assist carry out duties. Game Volunteers may assume primary and/or secondary functions and will have the authority of the Council.

[a] Provide member[s] to officiate on and at all match days

[b] Prepare a Calendar of events in advance showing not less than one month's notice of the start of Championship events

[c] Collect fees applicable to any game being played including nomination fees for championship events

[d] Organise and manage all inter-club visits at home or away and shall, subject to the Council, allocate dates for all such fixtures

- [e] Determine conditions of social play
- [f] Administer the nomination of players on any playing day
- [g] Arrange for an umpire for the day for games under their control as deemed appropriate
- [h] Appoint markers for Association and/or carnival singles games
- [i] Give priority on allocation of rinks for championship play
- [j] Accept responsibility for the conduct of all Club Championships
- [k] Abide by the rules of procedure set for Club Championships
- [l] Assist members who voluntarily arrange memorial days
- [m] Assist the Club Selector(s) (if required) in the Selection of Club representative sides either Pennant or other events where the Club will be represented.
- [n] Liaise with the Greenkeeper to ensure that events on the Calendar are compatible with the programmed maintenance of the greens

### **13. CLUB CHAMPIONSHIPS**

The Games Committee shall conduct such championships as the Bowls Section sees fit. Entry to these championships shall be open to all financial and eligible members.

[a] Players who are simultaneously members of two (2) or more clubs are not eligible to play in any Club Championship unless they declare for this Club to represent it in Champion of District Champions Events and Pennants for the current year.

[b] Members wishing to play in restricted events (Novice, B singles and similar) will be subject to eligibility restrictions. The Bowls Secretary shall publish and display Conditions of Play for all Club Championship events.

## **14. PLAYING CONDITIONS - CLUB CHAMPIONSHIPS**

The Laws of the Sport of Bowls shall apply to all games

[a] Singles shall be played to the first to reach 25 shots. Players are responsible for obtaining their own markers for the first round. Loser are required to mark their opponent's subsequent match. The Council reserves the right to appoint marker for semi-final and final games. Markers must be correctly attired

[b] Pairs (4 bowls 2 X 2) and Fours shall be 21 ends

[c] Triples shall be a two bowl event and at the option of the Games Committee be a minimum of 25 ends and a maximum of 31 ends.

[d] Consistency Singles shall be 130 up in all rounds. The score on the last round shall total 10. If both players reach 130 or over on the last end, the winner shall be the player with the highest score.

[e] All Championship games shall be played North/South unless directed otherwise by the greenkeeper

[f] Nomination sheets shall be displayed on the Notice Board for not less than 21 days prior to the scheduled date of the first round.

[g] Dates for subsequent rounds should be displayed at time of nomination

[h] In the peak summer season when extreme weather conditions can be expected rounds are to be restricted to one per playing day wherever scheduling circumstances allow.

[i] Wherever possible games shall be played on the date and time scheduled, but may on agreement between the players be played prior to the date and time scheduled with the consent of the Games Director



## **15. SPECIAL EVENTS COMMITTEE**

The Council may appoint a Chairman and a Sub-Committee to organise and conduct special events as promoted from time to time by the Club. The Committee shall liaise with the Council in respect to:-

[a] Suitability of event dates

[b] Availability of greens to conduct the events at the time proposed

The Special Events Committee shall ensure that the Council is well informed in respect to financial implications of events under their care. The Council shall exercise financial control of all events and be otherwise responsible in terms of the By-Laws of the Club.

## **16. SELECTION COMMITTEE**

The Council shall appoint a Selection Committee.

The Selection Committee shall :-

[a] Select teams and sides for pennant matches and other interclub competition

[c] Grade and/or handicap players for all Club Competitions for which grading and/or handicapping is required

[d] Appoint a Manager for each pennant and interclub side where appropriate and ensure that the appointed Manager is aware of any responsibilities - By-Law 17

[e] Conduct “trials” to assist if required by the Selectors in the Selection process prior to pennant and interclub competitions

[f] Ensure that team selections are carried out in a timely manner

[g] Ensure that the selected skip is informed of a responsibility to contact all other selected players in his team

[h] Be approachable and supportive of playing members who are not selected

[i] Ensure the results of all pennant and interclub games are forwarded to the appropriate authority as required

[j] Carry out any duties that the Council consider appropriate to the selection process

## **17. MANAGERS - PENNANT SIDES AND INTERCLUB SIDES**

Managers shall:-

[a] Check with team captains the presence and correct attire of all players prior to pennant games

[b] Be responsible for team conduct

[c] Prepare the cards of each side

[d] Ascertain rinks for play and complete the draw for teams within the side

[e] Pay green fees to the clubs visited during play, if applicable

[f] Complete official result slip at the end of the days play and agree the result with the competing Club’s Manager

[g] Ensure the master scoreboard is kept up to date when shot scores are the basis of sides competition.

[h] Provide results for the Selectors and any report requested

## **18. REGISTRATION FOR PLAYING DAYS**

Each member shall be responsible for registration on any playing day. Closing time for registration to play bowls shall be two (2) hours before the time set down for commencement of play. Acceptance of registration after that time will only be accepted when they can be accommodated with the players already registered.

The last players registered may be placed with sides other than nominated, or may at the absolute discretion of the Games Controller of the day, be placed in any team or bowls game contrary to that forming the principal competition of the day.

Each Member being responsible for registration and subsequently cannot play or chooses not to play must complete cancellation of registration not later than one [1] hour before commencement of play.

Failure to abide by this By-Law may cause an exclusion from Club games for up to two (2) weeks. The Council will exercise this discretion in regard to any exclusions and the excluded member advised appropriately

## **19. BOWLING ATTIRE**

[a] Games under the rules of Bowls Australia, Bowls

Queensland or District Bowls Associations

Subject to any changes from time to time required by an amendment to The Laws of the Sport of Bowls in Australia, By-Laws of the game, the

Games Controller or appointed official of the day, shall be responsible for ensuring that all players, markers, umpires and coaches on duty, participating in games on the Club's greens, wear the correct attire as set out by the By-Laws of Bowls Australia or Bowls Queensland and/or District Bowls Associations

[b] Social Bowls

Neat casual attire and appropriate footwear for the event is required. The Games Controller or appointed official of the day shall have the final say regarding dress standard worn by any individual

## **20. DUTIES OF COUNCIL MEMBERS**

[a] The Chairman

[1] Attend to carrying out the decisions of the Management Committee and generally see that members are properly accommodated and that the Constitution of the Incorporated Club is adhered to

[2] Be ex-officio member of all Committees except any Selection Committee

[3] Overall and generally be responsible for and carry out the duties expected of a person holding such position

[b] Presidents

[1] Assist the Chairman in seeing that all matters requiring attention are properly carried out

[2] Otherwise have the same powers and obligations described at By-Law 20. [a], [2] and [3]

[c] Vice Presidents

[1] Assist the President in seeing that all matters requiring attention are properly carried out. In the absence of the President, The Vice President shall carry out the duties normally allocated to the President

[2] Liaise with the Games Controller and attend to the allocation of trophies for all bowling days

[c] Games Controller

[1] Shall carry out the duties delegated by the Council in respect of Social play

[2] Generally be responsible for the duties detailed in By-Law 12.

[3] Assist the Club Selectors (if required)

[4] Provide a Report for the monthly Council meeting

[d] Bowls Secretary

Shall receive all correspondence on bowling matters of interest to members and reply to all mail on bowling matters as directed by the Council. The Bowls Secretary shall assist generally in all matters which are defined as Council responsibilities.

**21. NOTICE BOARD[S]**

Notice Board[s] under the control of the Bowls Section

(and more specifically the Games Controllers and the

Bowls Secretary) will be provided in a conspicuous space  
in the registration area upon which all notices of Bowls  
will be displayed

No Notice may be altered or added to without the  
approval of the Games Controllers or the Bowls Secretary

## **22. ALTERATIONS TO BY-LAWS**

Adoption of alterations and/or additions to these By-Laws shall be made only by resolution of the Council after written notice of the motion for resolution has been given to the Council not less than one [1] month prior to the meeting at which the motion shall be submitted. Such Notice of Motion shall be displayed on the Club's Notice Board not less than fourteen [14] days prior to the Council meeting.

The meeting may amend such motion and pass it in its amended form, it shall be effective forthwith.